



KENTUCKY EDUCATIONAL DEVELOPMENT CORPORATION (KEDC)

REGULAR BOARD MEETING

**WEDNESDAY, SEPTEMBER 29, 2021 3:00 PM – 5:00 PM
EMBASSY SUITES, LEXINGTON, KY**

SUPT. SANFORD HOLBROOK, CHAIRMAN

BOARD BUSINESS REPORT

1. CALL TO ORDER/CONFIRM QUORUM (>20% REQUIRES 14 OF 74 VOTING MEMBERS)

2. ACTIONS BY CONSENT

2.1. APPROVAL OF MINUTES

Recommend approval of the [minutes](#) of the July 28, 2021, regular meeting.

2.2. APPROVAL OF FINANCIAL REPORT AND ORDERS OF THE TREASURER

Recommend approval of the [financial reports for July 2021 and August 2021](#) and the Orders of the Treasurer for the period [July 1 through July 31, 2021](#) and [August 1 through August 31, 2021](#).

2.3. PERSONNEL REPORT

2.3.1. For FY2020-2021:

- Increased Debra Walker, Special Ed Consultant to 150 days.
- Paid \$500 stipend to Charles Holbrook for additional CDC Grant duties.
- Increased Chrisha Spears, Boyd/Greenup County Adult Education Instructor, to 392 hours.
- Increased Carla Danielle True, Boyle/Garrard/Mercer Adult Education Instructor, to 810.5 hours.

2.3.2. Accepted the resignation of Thomas Springer, Technology Cabling Team Leader, effective October 22, 2021.

2.3.3. Terminated the contract of National Evaluation Group, Thomas G. Mills, effective August 25, 2021.

2.3.4. For FY2021-2022:

- Increased Andy Dotson, Education Consultant, to 110 days.
- Increased Sarah Simpson, Lawrence County Adult Education Instructor, to Class 8, Step 8, for 240 days.
- Extra duty pay for the following staff:
 - Carla Kersey - \$2,000.00
 - Latishia Sparks - \$4,000.00
 - Julia Staton - \$8,000.00

- Employed the following KHSAA staff for Fiscal Year 2022, effective July 1, 2021:
 - Joseph Angolia, Assistant Commissioner
 - Darren Bilberry, Assistant Commissioner
 - Sarah Bridenbaugh, Assistant Commissioner
 - Rob Catron, Information Technology Director
 - Chad Collins, General Counsel
 - Butch Cope, Associate Commissioner
 - Kara Howard, Office Manager/Admin Assistant
 - Julian Tackett, Commissioner
 - Roy Tatum, Physical Plant Manager
 - Dan White, Communications Director
 - Michael Barren, Assistant Commissioner (July only – 22 days) – Retired
 - Marilyn Mitchell, Administrative Support Specialist (Part-time) – effective September 20, 2021

2.4. BID SPECIFICATIONS

2.4.1. Recommend acknowledgement of the Executive Director’s approval of the bid specifications for the following:

- Discount From: Catalog-Price List or Retail Store Shelf Price (CLS_2022)

2.5. BID CONTRACT RENEWALS

2.5.1. Recommend acknowledgement of the Executive Director’s approval of a one year contract renewal to the following vendor for GIS Campus Mapping, effective June, 1, 2021 through May 31, 2022, Contract RFP-GIS CAMPUS MAPPING-2020:

- CDP Engineers, Inc.

2.5.2. Recommend acknowledgement of the Executive Director’s approval of a one year contract renewal to the following vendors for Cloth Face Masks, effective August, 1, 2021 through July 31, 2022, Contract PV-MASKS-2020:

- A Plus Signs & Screen Printing
- Bluegrass Cut and Sew, LLC
- Global PPE, Inc.
- Safety Zone Specialists

2.5.3. Recommend acknowledgement of the Executive Director’s approval of a one year contract renewal to the following vendors for Classroom and Office Supplies, effective August, 1, 2021 through July 31, 2022, Contract PV-OS-2020:

- Action Business Suppliers, Inc.
- KERR Workplace Solutions
- School Specialty, LLC

2.6. BID CONTRACT AWARDS

2.6.1. Recommend acknowledgment of the Executive Director’s approval of a contract award to the following vendors for Bakery Items (PV-BAKERY-2021), effective August 1, 2021 through July 31, 2022.

- Bimbo Bakeries USA
- Klosterman Baking Company

2.6.2. Recommend acknowledgment of the Executive Director’s approval of a contract award to the following vendors for Dairy Items (PV-DAIRY-2021), effective August 1, 2021 through July 31, 2022.

2.6.3. DFA Dairy Brands dba Purity Dairies

2.6.4. Modern Foods, Inc.

2.6.5. New Dairy of Kentucky, LLC dba Borden Dairy of KY

2.6.6. New Dairy Ohio dba Borden Dairy Cincinnati

2.6.7. Prairie Farms Dairy – Somerset

2.6.8. Prairie Farms Dairy – Holland

2.6.9. Prairie Farms – Marietta Division – previously Broughton Foods

2.6.10. Reiter Dairy/Dean Foods

2.6.11. United Dairy, Inc.

2.7. CATALOG/PRICE LIST/STORE SHELF BID CONTRACT AWARDS

2.7.1. Recommend acknowledgement of the Executive Director’s approval of attached bid contracts with the following list of vendors from the CLS2017.108 Catalog/Price List/Store Shelf bids opened and made effective on July 20, 2021 through December 31, 2021. We received 12 bids for CLS2017.108, of which 9 were awarded and 3 rejected.

Bidder	Status
Appsalute, Inc.	Awarded
Bates Security	Awarded
CTL Corporation	Rejected, did not meet bid specifications
Duplicator Sales & Service	Awarded
Encore Data Products, Inc.	Awarded
Facilities Management Services, LLC	Awarded
Jarvis Food Equipment	Awarded
Kimball Midwest	Rejected, did not meet bid specifications
KV Flooring, Inc.	Awarded
Strong Medical Partners, LLC	Rejected, did not meet bid specifications
U-Knighted Threads	Awarded
Velocity Truck Center	Awarded

2.7.2. Recommend acknowledgement of the Executive Director’s approval of attached bid contracts with the following list of vendors from the CLS2017.109 Catalog/Price List/Store Shelf bids opened and made effective on August 3, 2021 through December 31, 2021. We received 11 bids for CLS2017.109, of which 9 were awarded and 2 rejected.

Bidder	Status
Bowling Green Winnelson Co.	Awarded
Brandaways, affiliate of iPromoteu, Inc.	Awarded
CMC Neptune, LLC	Rejected, did not meet bid specifications
Franklin Sporting Goods	Awarded
Howies Athletic Tape	Awarded
Pro Sound, Inc.	Awarded
Splatter, Inc.	Rejected, did not meet bid specifications
Stertil-Koni USA, Inc.	Awarded
Strong Medical Partners, LLC	Awarded
Universal Medical Supply	Awarded
Waypoint Business Solutions, LLC	Awarded

2.7.3. Recommend acknowledgement of the Executive Director’s approval of attached bid contracts with the following list of vendors from the CLS2017.110 Catalog/Price List/Store Shelf bids opened and made effective on August 3, 2021 through December 31, 2021. We received 11 bids for CLS2017.110, of which 9 were awarded and 2 rejected.

Bidder	Status
CMC Neptune, LLC	Awarded
Keurig Dr. Pepper - South Point	Awarded
PCS, Inc.	Awarded
Trio Plumbing DBA Roto-Rooter	Awarded

2.7.4. Recommend acknowledgement of the Executive Director’s approval of attached bid contracts with the following list of vendors from the CLS2017.111 Catalog/Price List/Store Shelf bids opened and made effective on August 31, 2021 through December 31, 2021. We received 4 bids for CLS2017.111, of which 3 were awarded and 1 rejected.

Bidder	Status
DK Media	Awarded
Koch Sporting Goods	Awarded
Liberty Gifts & More	Awarded
Southern Fire Protection, LLC	Rejected, did not meet bid specifications

2.8. CONTRACTS

Recommend acknowledgement of the Executive Director's approval of the following contracts and agreements (contract period is for FY2021-2022 unless otherwise noted):

GENERAL FUND

- 2.8.1. Action Business Suppliers, Inc. – Contract 10100234-PV-OS-2020 R1
- 2.8.2. Alpha & Omega Building Services – Contract 10100790-RFP-DISINFECTION AS A SERVICE-2020R1
- 2.8.3. Commonwealth of Kentucky – KY Academy of Equity in Teaching (KAET) ESSER 1 - \$31,250.00
- 2.8.4. Commonwealth of Kentucky – KY Skills U- FY22 Contract Modification - \$1,154,996.00
- 2.8.5. Commonwealth of Kentucky – Improving Student Health & Academic Achievement Supplemental Contract - \$33,180.00
- 2.8.6. Commonwealth of Kentucky – Contract Modification – CRRSA Regional Cooperative Plan - \$750,000.00
- 2.8.7. Jeannie Gollihue – Mixing Up Math Trainings July 22, 2021 and August 3, 2021 - \$100 per participant
- 2.8.8. KERR Workplace Solutions – Contract 10100022-PV-OS02020 R1
- 2.8.9. MyTown TV Advertising Agreement - \$18,000.00
- 2.8.10. KPC Construction Contract MOA with Southeast South-Central Educational Cooperative
- 2.8.11. Safety Zone Specialists – Contract 10100789-PV-MASKS-2020 R1
- 2.8.12. School Specialty, Inc. – Contract 10100355-PV-OS-2020 R1
- 2.8.13. University of Louisville Research Foundation, Inc. – KY Autism Training Center - \$106,000.00

ADULT EDUCATION

- 2.8.14. Heart of Kentucky United Way Community Impact Partner Agreement
- 2.8.15. Standard Business Machines – Copier Maintenance Service Agreement with Garrard County Skills U - \$510.00
- 2.8.16. Northeast Kentucky Community Action Agency Opportunity Youth Program – Skills U Elliott County

SPECIAL EDUCATION

- 2.8.17. Kaitlin Goss – Creative Arts Teambuilding Activity on August 20, 2021 - \$252.80

PROJECT ASPIRE

- 2.8.18. Various Cadre/Presidential/Congressional Academy Participants – up to \$5050.00 upon completion
- 2.8.19. WILL Academy Participants from the following districts - \$200 stipend upon completion:
 - Harlan Independent Schools

3. ACTION ITEMS WITH DISCUSSION

3.1. CREATE POSITIONS

- 3.1.1. Recommend creating the position of Coordinator of Diversity, Equity & Inclusion (DEI) and approval of the attached job description as written. (in folder)
- 3.1.2. Recommend creating the position of KPC Account Executive and approval of the attached job description as written. (in folder)

4. DISCUSSION ITEMS

4.1. NEW INITIATIVES

- CDC Grant Programs,
- Grown Your Own Principal
 - [Campbellsville University \(in folder\)](#)
 - [Western Kentucky University \(in folder\)](#)
- MSU Doctoral Cohort
- Digital Labs
- *Update on Marketing Initiatives – Flyer in folders*
- *Update on New Cadres – Public Relations, Health/PE Teachers, STEAM*
- *Update on Facilities Committee*

4.2. KPC VENDOR AUDIT UPDATE

4.3. 2021-2022 KEDC SERVICES BOOKLET

A copy of the 2021-2022 KEDC Services Booklet is at your table and online at www.kedc.org! Should you need additional copies for your Board, please let us know.

4.4. SUPERINTENDENT OF THE YEAR NOMINATION

A copy of the Superintendent of the Year Nomination form has been emailed to you and a copy is in your folder. Please nominate a Superintendent who you feel has gone above and beyond and deserves to be recognized as the KEDC Superintendent of the Year! Forms need to be returned to Chairman Sanford Holbrook as soon as possible!

4.5. SCHOLARSHIP GOLF SCRAMBLE

Planning for the KEDC Scholarship Golf Scramble is well underway. It will take place on Saturday, October 23rd at Eagle Trace in Morehead, KY. Start time is 9:00am. Spots are filling up quickly so please register your team as soon as possible! Registration form is in your folder.